

Simply visit any branch nearest you and fill-out the following in the Bills Payment Slip:

SAMPLE ONLY

Biller's Name: Malayan Colleges Laguna

Student Name: Juan Dela Cruz **Student Number:** 2014103767 Amount: Php 1,000.00

NOTE:

- All payments will be electronically transmitted and uploaded to the account of the student not later than 12:00 noon of the following day.
- Only CASH payments are accepted.
- A convenience fee of P15.00 per transaction is charged to the customer.







Bills Payment Service CEBUANA LHUILLIER AND M LHUILLIER

Frequently Asked Questions

What is the CEBUANA and M LHUILLIER Bills Payment Service?

• It is a collection facility of MCL that enables CEBUANA and M LHUILLIER to accept CASH payments for MCL Tuition Fee.

2. Where can I pay my Tuition Fee using CEBUANA and M LHUILLIER?

• You can pay your tuition fee at all CEBUANA and M LHUILLIER branches nationwide.

3. Is there a fee when I pay through CEBUANA and M LHUILLIER?

• There is a convenience fee of P15.00 per transaction regardless of amount.

4. How do I pay my tuition fee using CEBUANA and M LHUILLIER?

• Simply fill out a Bills Payment Slip by writing the following:

BILLER'S Name: Malayan Colleges Laguna

Student's Name: Student Number: Sender's Name:

Amount:

and present the Bills Payment Slip to any CEBUANA and/or M LHUILLIER authorized representative to process your payment. A validated copy of the Bills Payment Slip will be given to you by CEBUANA and/or M LHUILLIER representative as proof of payment.

5. How would I know if my payment has been remitted/posted to my MCL account?

• Just log on to your OnEMCL account and view your payment history. Normally, posting of these payments are done on or before 1:00PM of the next business day.

6. How long does it take to validate my payment through CEBUANA and/or M LHUILLIER?

Collection for the day is validated and uploaded in the MCL system not later than
 1:00 PM of the following business day. However, for collections received during Fridays and Saturdays validation will be done on the next business day.

7. How can I claim my Certificate of Matriculation and Official Receipt?

• Just visit the Office of the Treasurer and present your validated Bills Payment Slip to claim your CM and Official Receipt.