



**MCL RESEARCH DISSEMINATION GRANT
Conference Report Form**

<i>Important Information:</i> 1. This report should be submitted in hard copy to ORPC within one (1) month after the conference. 2. Photos taken during the conference should be sent through email in jpeg file. 3. Copy of proceedings (hard copy or CD-ROM) should be given to ORPC.		
1. Name (Last, First, Middle)		
2. Employee/Faculty ID No	3. Office/Department/College	4. Contact No
5. Title of research paper		
6. Name/Title of conference/Inclusive dates and venue		
7. Conference Report		
7.1 Write-up about the conference		
7.2 Feedback on paper presented		
7.3 Future directions of research presented		
7.4 Potential foreign collaborators		
7.5 Other important contacts and insights		

COPY: (1) ORPC



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5. Title of research paper		
6. Name/Title of conference/Inclusive dates and venue		
7.6 Short write-up of one's participation (to be used to feature/publicize the grantee's participation in the conference)		
8. Attachments 8.1. Photocopy of the conference book, conference program and Full manuscript of the presented paper (attach as Annex 1) 8.2. Photos of the conference (attach as Annex 2) 8.3. Certificate of attendance/participation (attach as Annex 3)		
8. Submitted by:		Endorsed by:
_____ Signature over Printed Name of Grantee/Date		_____ Signature over Printed Name of Dean/Date
Received by:		Noted by:
_____ Signature over Printed Name of Director, ORPC/Date		_____ Signature over Printed Name of VPAA/Date