



MALAYAN COLLEGES LAGUNA, INC.

Lot No. 6 Blk-4 Brgy. Banaybanay (Niugan and Pulo), Cabuyao, Laguna

REVISION NO. 00
REVISION DATE 17 Feb. 09

PURCHASE ORDER

No. _____

Supplier:		Date:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Address/TIN:		Accredited:	
Terms		To be delivered on:	

PR No.	QTY.	Unit	Description	Unit Price	Amount
TOTAL AMOUNT					

Terms and Conditions:

Vendor ensures buyer that:

- a. Items are delivered in good quality and free from defects; and
- d. Items are delivered in the quantity and within the date specified in this Purchase Order.

Buyer reserves the right to reject at no cost, deliveries by the supplier not in accordance with the terms and conditions of this Purchase Order.

Buyer will only process payment based on the terms and conditions agreed in this Purchase Order and upon the submission by the supplier of the original Sales Invoice.

Prepared by / Date:	Reviewed by / Date:	Recommended by / Date:	Approved by / Date:	Conforme / Date:
Purchasing Staff	Purchasing Manager	Controller/ CFO	CFO / President	Supplier/Contractor