



## Enrollment Frequently Asked Questions

1. **Q: Can I log-in to OnEMCL in advance to my batch's schedule?**

**A:** No, you can't. Wait for the schedule when OnEMCL opens for your batch.

2. **Q: Can I log-in to OnEMCL after our batch's schedule?**

**A:** Yes. OnEMCL will be open until January 1, 2014 at 6:00PM.

3. **Q: Who can do online registration?**

**A:** Only those who have settled their accounts can avail of the online registration. Students with back accounts are enjoined to settle before Dec. 19, 2013.

4. **Q: Why can't I access my OnEMCL account?**

**A:** 1) You may have a back account (if you plan to encode via OnEMCL, you must settle your back account before Dec. 19, 2013; or 2) you may be encoding in advance to your batch's schedule. Wait for the schedule when OnEMCL opens for your batch.

5. **Q: If I can't do online registration via OnEMCL, when can I register?**

**A:** You may encode/register starting Jan. 2, 2014 at MCL encoding centers.

6. **Q: Can I go to MCL campus to encode sections instead of doing it at home?**

**A:** Starting Dec. 19, 2013, there will be no encoding/registration done at MCL. Registration at MCL will start on January 2, 2014.

7. **Q: What are the advantages of using OnEMCL to encode sections outside MCL?**

**A:** You can encode sections via OnEMCL at the comfort of your home or even anywhere as long as you can connect to the internet. Also, you can reserve sections of courses intended for your batch. Please take note that late registration (if you opt to enroll starting Jan. 2, 2014) may result to losing slots as other students from another batch may consider enrolling these courses as substitute.

8. **Q: How long are my reserved slots/ sections valid?**

**A:** Payments for reserved slots are scheduled from January 2 to 4. All unpaid reservations will be deleted on January 6, 2014, 5PM.

9. **Q: Can I "finalize" my schedule before January 2, 2014?**

**A:** Yes. Students are encouraged to "finalize" their schedules until January 1, 2014. If concerns arise though, wait until Jan. 2 for advising then finalization.

10. **Q: What shall I do when there are concerns, like there are courses which cannot be encoded; can I go to the program chair concerned for advising?**

**A:** Enrollment advising will be entertained starting January 2, 2014. You may encode other courses first and wait until Jan. 2 for advising and then finalization.

11. **Q: When and where can we claim our Final Grade Report (FGR)?**

**A:** You may claim your FGR starting January 2, 2014 at the 2nd floor JP Rizal Bldg.